



Curriculum Document				
Curriculum Code	Curriculum Title			
514101-000-00-SP01	Barber			
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Application Skills Module: 16

- 1. 514101-000-00-SP01-PM-01, Gent's Cutting and Barbering Services, NQF Level 3, Credits 21

SECTION 1: CURRICULUM SUMMARY

1. Occupational Information

1.1 Associated Occupation

514101: Hairdresser.

1.2 Skill Addressed by this Curriculum

Personal care

1.3 Related Occupational Qualification Curriculum

514101000: Hairdresser.

2. Curriculum Information

2.1 Curriculum Structure

This Skills Programme is at NQF Level 3 with a total value of 36 credits.

This Skills Programme is made up of the following compulsory Knowledge and Application Skills Modules:

Knowledge Modules:

514101-000-00-SP01-KM-01, Barbering, NQF Level 3, Credits 9

514101-000-00-SP01-KM-02, Legislative framework for South African hairdressers, NQF 2, Cr 5

514101-000-00-SP01-KM-03, Time management, NQF Level 3, Credits 5

Total number of credits for the Knowledge Modules:19

Application Skills Modules:

514101-000-00-SP01-PM-01, Gent's Cutting and Barbering, NQF Level 3, Credits 17

Total number of credits for Application Skill Modules: 17

2.2 Learning Assumed to be in Place

None

3. Quality Assurance

The QCTO will facilitate the assessment and quality assurance

4. Possible Learning Pathway

This skills programme addresses the need of unqualified and unemployed persons with the need to develop skills that may lead to a full qualification in the hairdressing industry. As with all trades, progressive learning will focus on the achievement of hairdressing related competencies. Other skills programmes in the pipeline for development are as follows:

- Shampooing, conditioning and treatment
- Styling
- Braiding
- Relaxing
- Cutting
- Perming
- Colouring

SAQA ID: 102497; Occupational Certificate: Hairdresser; NQF Level 4; Credits 540.

SECTION 2: SKILL PROGRAMME PROFILE

1. Skill Programme Purpose

The purpose of this skills programme is to prepare a learner to operate as a Barber. Barbers perform gent's hair cutting, facial hair cutting and grooming services in a professional, safe and environmentally responsible manner.

2. Skill Programme Tasks

- Providing basic gent's hair cutting services, NQF Level 3
- Providing advanced gent's hair cutting services, NQF Level 3
- Providing hot towel and facial hair trimming services, NQF Level 3
- Maintaining professional standards, NQF Level 3

3. Skill Programme Task Details

3.1 Providing basic gent's hair cutting services, NQF Level 3

Unique Product or Service:

- Gent's hair cutting

Skills Programme Responsibilities:

- Cutting hair

3.2 Providing advanced gent's hair cutting services, NQF Level 3

Unique Product or Service:

- Advanced gent's hair cutting

Skills Programme Responsibilities:

- Cutting hair

3.3 Providing hot towel and facial hair trimming services, NQF Level 3

Unique Product or Service:

- Hot towel and facial hair trimming services

Skills Programme Responsibilities:

- Hot towel and facial hair trimming

3.4 Maintaining professional standards, NQF Level 3

Unique Product or Service:

- Standards of professional service are achieved

Skills Programme Responsibilities:

- Maintain professional and personal care

SECTION 3: CURRICULUM COMPONENT SPECIFICATIONS

SECTION 3A: KNOWLEDGE MODULE SPECIFICATIONS

Knowledge Module for which specifications are included

- 514101-000-00-SP01-KM-01, Barbering, NQF 3, Credits 9
- 514101-000-00-SP01-KM-02, Legislative framework for South African hairdressers, NQF 2, Cr 5
- 514101-000-00-SP01-KM-03, Time management, NQF Level 3, Credits 5

Total number of credits for this Knowledge Module: 19

1. 514101-000-00-SP01-KM-01, Barbering, NQF Level 3, Credits 9

1.1 Purpose of the Knowledge Modules

The focus of the learning in this module is on introducing the learner to the Barbering industry, cutting of gent's hair, performing a full barbering service, all-encompassing time management skills, health and safety and business ethics.

The learning contract time, which is the time that reflects the required duration of enrolment for this module, is at least 10 days (two weeks).

The learning will enable learners to demonstrate an understanding of:

- KM-01-KT01 Introduction to Barbering (20%)
- KM-01-KT02 Barbering Tools & Equipment (20%)
- KM-01-KT03 Cutting Techniques (20%)
- KM-01-KT04 Barbering Services (20%)
- KM-01-KT05 Selling Techniques & Aftercare Advice (10%)
- KM-01-KT06 Business ethics (10%)

1.2 Guidelines for Topics

1.2.1 KM-01-KT01: Introduction to barbering

Topic elements to be covered include:

- KT0101 Client Consultation
- KT0102 Hair & Skin Diseases and Disorders applicable to Barbering
- KT0103 Hair Growth Patterns
- KT0104 Client Preparation Services

Internal Assessment Criteria and Weight

- IAC0101 Concepts relating to barbering consultation is explained
- IAC0102 Procedures for client preparation is explained.

(Weight 20%)

1.2.2. KM-01-KT02: Barbering tools and equipment

Topic elements to be covered include:

- KT0201 Correct Use of tools and equipment
- KT0202 Sanitation, Sterilization and Maintenance of tools and equipment

- KT0203 Safe Storage and disposal of barbering tools and equipment

Internal Assessment Criteria and Weight

- IAC0201 Principle of correct use of tools and equipment is explained
- IAC0202 Principles of sanitation/sterilisation and maintenance of tools are explained

(Weight 20%)

KM-01-KT03 Cutting Techniques (20%)

Topic elements to be covered include:

- KT0301 Cutting Lines and angles
- KT0302 Basic Cutting Techniques
- KT0303 Clipper Cutting
- KT0304 Scissor Cutting
- KT0404 Razor Cutting
- KT0405 Advanced Cutting Techniques

Internal Assessment Criteria

- IAC0301 Principles of basic cutting techniques are explained
- IAC0302 Principles of lines and angles can be explained
- IAC0303 Common Mistakes and Solutions are addressed.

KM-01-KT04 Barbering Services (20%)

Topic elements to be covered include:

- KT0401 Client & Work Station Preparation Services
- KT0402 Facial Shapes
- KT0403 Facial Hair Growth Patterns
- KT0404 Skin Diseases and Disorders applicable to barbering
- KT0405 Hot Towel Treatment
- KT0406 Grooming Procedure
- KT0407 Safe Working Practices

Internal Assessment Criteria

- IAC0401 Concepts relating to the preparations of client, workplace and self can be explained.
- IAC0402 Concepts relating to identifying facial shapes and hair growth patterns is explained
- IAC0403 Contra indications can be identified and explained
- IAC0404 Explain the purpose and procedure, lathering, hot towel and shaving
- IAC0405 Common mistakes and solutions are addressed and explained

KM-01-KT05 Selling Techniques & Aftercare Advice (10%)

Topic elements to be covered include:

- KT0501 Selling Techniques
- KT0502 The Importance of Aftercare

Internal Assessment Criteria

- IAC0501 Principles and benefits of selling techniques can be explained
- IAC0502 Principles and benefits of aftercare can be explained

KM-01-KT06 Business ethics (10%)

Topic elements to be covered include:

- KT0601 Professional Approach
- KT0602 Time Management
- KT0603 Communication Skills
- KT0604 Basic Legislation Applicable to Hairdressing Industry

Internal Assessment Criteria

- IAC0601 The importance of maintaining good customer relations can be explained
- IAC0602 The Rules and basic functions of relevant parties can be explained (OHS, Bargaining Council Collective Agreement, QCTO, NAMB, SARS)
- IAC0603 The Importance of dealing with conflict in the workplace can be explained.

1.3 Provider Programme Accreditation Criteria

Physical/Tools Requirements:

- A range of resources that covers the scope of the module are available
- Tools and standards for internal assessment
- Properly equipped facility for classroom learning where contact learning is the methodology
- Programs to delivery learning using technology when applicable

Human Resource Requirements:

- Facilitator with one year hairdressing industry experience after successful completion of a hairdressing trade test, who has the capacity to facilitate occupational learning
- Access to qualified assessors with one year hairdressing industry experience after successful completion of a gent's trade test.
- Access to qualified moderators with one year hairdressing industry experience after successful completion of a hairdressing trade test.
- A Facilitator to learner ratio of not more than 1:30

Legal Requirements:

- Facilities meet national and local health, safety and environmental protection by-laws or regulations.

1.4 Exemptions

None.

2. 514101-000-00-SP01-KM-02, Legislative framework for South African hairdressers, NQF Level 3, Credits 5

2.1 Purpose of the Knowledge Modules

The focus of the learning in this module is on providing the learner an opportunity to demonstrate an understanding of the legislative framework governing the hairdressing occupation. The learning contract time, which is the time that reflects the required duration of enrolment for this module, is at least 10 days (two weeks).

The learning will enable learners to demonstrate an understanding of:

- KM-02-KT01: Overview of the legislative requirements for establishing a salon. 50%)
- KM-02-KT02: Safety, Health and Environmental Protection. (50%)

2.2 Guidelines for Topics

2.2.1 KM-02-KT01: Overview of the key legislative requirements. 50%)

Topic elements to be covered include:

- KT0101 The Constitution of the Republic of South Africa
- KT0102 The Criminal Procedure Act
- KT0103 The Labour Relations Act

Internal Assessment Criteria and Weight

- IAC0101 The democratic values enshrined in chapter two of the Bill of Rights in the Constitution are identified and listed.
- IAC0102 The democratic value of equality in the context of hairdressing is explained.
- IAC0103 The roles and the responsibilities of both the employer and employee in the workplace are outlined.
- IAC0104 The meaning of the basic concepts of criminal procedure are demonstrated.
- IACO105 The ordinary hours of work and overtime are interpreted and applied accordingly.

(Weight 50%)

2.2.2. KM-02-KT02: Safety, Health and Environmental protection (50%)

Topic elements to be covered include:

- KT0201 Safety and health risks in a salon (including Safety signs, Electrical safety)
- KT0202 Environmental pollution risks in a salon
- KT0203 Protecting oneself and clients from safety and health risks
- KT0204 Safety and sanitary precautions
- KT0205 Sanitation and sterilization

- KT0206 Disinfectants and their uses in a salon
- KT0207 Discarding waste and empty containers

Internal Assessment Criteria and Weight

- IAC0201 Checklists covering areas introduced in this topic are completed to acceptable standards
- IAC0202 Safety issues, including signage, relevant to a workplace are explained and described
- IAC0203 Legislative compliance requirements in terms of health and safety are outlined

(Weight 50%)

2.3 Provider Programme Accreditation Criteria

Physical/Tools Requirements:

- A range of resources that covers the scope of the module are available
- Tools and standards for internal assessment
- Properly equipped facility for classroom learning where contact learning is the methodology
- Programs to delivery learning using technology when applicable

Human Resource Requirements:

- Facilitator with one year hairdressing industry experience after successful completion of a hairdressing trade test, who has the capacity to facilitate occupational learning
- Access to qualified assessors with one year hairdressing industry experience after successful completion of a gent's trade test.
- Access to qualified moderators with one year hairdressing industry experience after successful completion of a hairdressing trade test.
- A Facilitator to learner ratio of not more than 1:30

Legal Requirements:

- Facilities meet national and local health, safety and environmental protection by-laws or regulations.

2.4 Exemptions

None.

3. 514101-000-00-SP01-KM-03 Time management in a salon, NQF Level 2, Credits 5

3.1 Purpose of the Knowledge Module

The main focus of the learning in this knowledge module is to introduce the learner to time management in the hairdressing and cosmetology environment. The learning contract time, which is the time that reflects the required duration of enrolment for this module, is at least 5 days (one week).

The learning will enable learners to demonstrate an understanding of:

- KM-03-KT01: The elements of effective time management (50%)
- KM-03-KT02: Time personality (30%)
- KM-03-KT03: Time thieves (20%)

3.3 Guidelines for Topics

3.3.1. KM-04-KT01: The elements of effective time management (50%)

Topic elements to be covered include:

- KT0101 Defining Priorities
- KT0102 Goal-Setting
- KT0103 Evaluating How Time is Used

Internal Assessment Criteria and Weight

IAC0101 The use of an Activity Time log is applied.

IAC0102 Time management goal planner is used.

IAC0103 Risk factors and priorities are identified

(Weight 50%)

3.2.4. KM-03-KT02: Time thieves (20%)

Topic elements to be covered include:

- KT0201 Poor Physical Setup
- KT0202 Interruptions

Internal Assessment Criteria and Weight

- IAC0201 Common forms of interruptions and lack of planning are outlined.

(Weight 20%)

3.2.5. KM-03-KT03: Time personality (30%)

Topic elements to be covered include:

- KT0301 Monochromic approach to time
- KT0302 Polychromic approach to time

Internal Assessment Criteria and Weight

- IAC0301 The difference between monochromic approach and polychromic approach is tabulated.
- IAC0302 Monochromic approach in dealing with routine and predictable tasks is applied.

(Weight 30%)

3.3 Provider Programme Accreditation Criteria

Physical/Tools Requirements:

- A range of resources that covers the scope of the module are available
- Tools and standards for internal assessment
- Properly equipped facility for classroom learning where contact learning is the methodology
- Programs to delivery learning using technology when applicable

Human Resource Requirements:

- Facilitator with one year hairdressing industry experience after successful completion of a hairdressing trade test, who has the capacity to facilitate occupational learning
- Access to qualified assessors with one year hairdressing industry experience after successful completion of a gent's trade test.
- Access to qualified moderators with one year hairdressing industry experience after successful completion of a hairdressing trade test.
- A Facilitator to learner ratio of not more than 1:30

Legal Requirements:

- Facilities meet national and local health, safety and environmental protection by-laws or regulations.

3.4 Exemptions

None.

SECTION 3B: APPLICATION SKILLS MODULE SPECIFICATIONS

Application Skills Module:

514101-000-00-SP01-PM-01, Gent's cutting and barbering services, NQF Level 3, Credits 17

Total number of credits for this Application Skill Modules: 17

1. 514101-000-00-SP01-PM-01, Gent's Cutting and Barbering Services, NQF Level 3, Credits 17

1.1 Purpose of the Application Skills Module

The focus of the learning in this module is on providing the learner an opportunity to gain practical skills in a controlled learning environment related to providing gents cutting services, barbering services and advanced cutting techniques. The learning contract time, which is the time that reflects the required duration of enrolment for this module, is at least 30 days (four weeks). The learner will be required to:

- PM-01-PS01 Perform a gent's hair cut using a variety of tools and techniques
- PM-01-PS02 Perform a full hot towel treatment, shave and facial hair shape

1.2 Guidelines for Application of Skills:

1.2.1. PM-01-PS01: Perform a gent's hair cut using a variety of tools and techniques

Scope of Practical Skill

Given a simulated exercise in a controlled learning environment, the learner must be able to:

- PA0101 Prepare the workstation with proper sterilisation and tool layout
- PA0102 Prepare the client for the cutting service ensuring adequate draping
- PA0103 Consult and analyse client hair and scalp
- PA0104 Select the appropriate tools for the cutting techniques
- PA0105 Perform a cutting service
- PA0106 Cross check the haircut
- PA0107 Finish off the services and finalise the complete look

Applied Knowledge

- AK0101 Personal protective equipment
- AK0102 Scissor and clipper cutting methods and advanced techniques
- AK0103 Client care, health and safety
- AK0104 Signs of hair and scalp conditions
- AK0105 Professional conduct

Internal Assessment Criteria

- IAC0101 Professional conduct is demonstrated when dealing with clients

- IAC0102 Scissor and clipper cutting services are rendered in a competent and efficient manner
- IAC0103 Advanced cutting techniques are demonstrated
- IAC0104 Client care and protection is performed
- IAC0105 Hair and scalp conditions are accurately recognised and recorded
- IAC0106 Tools are handled and used correctly
- IAC0107 Health, safety and environmental protection standards are upheld throughout the service

1.2.2. PM-01-PS02: Perform a full hot towel treatment, shave and facial hair shape

Scope of Practical Skill

Given a simulated exercise in a controlled learning environment, the learner must be able to:

- PA0201 Prepare the workstation with proper sterilisation and tool layout
- PA0202 Prepare the client for the hot towel service ensuring adequate draping
- PA0203 Consult and analyse client skin and facial hair
- PA0204 Select the appropriate tools for the service
- PA0205 Perform a full hot towel treatment and service
- PA0206 Perform a full facial hair trim
- PA0207 Finish off the services and finalise the complete look

Applied Knowledge

- AK0201 Personal protective equipment
- AK0202 Scissor and clipper cutting methods and techniques
- AK0203 Client care, health and safety
- AK0204 Skin and facial hair condition
- AK0205 Professional conduct
- AK0206 Hot towel treatment and facial hair trim

Internal Assessment Criteria

- IAC0201 Professional conduct is demonstrated when dealing with clients
- IAC0202 Scissor and clipper cutting services are rendered in a competent and efficient manner
- IAC0203 Client care and protection is performed
- IAC0204 Skin and facial hair conditions are accurately recognised and recorded
- IAC0205 Tools are handled and used correctly

- IAC0206 Hot towel treatment and facial trim is rendered in an efficient and competent manner
- IAC0207 The facial hair cut is performed ensuring the direction of the hair growth is taken into account
- IAC0208 Health, safety and environmental protection standards are upheld throughout the service

1.3 Provider Programme Accreditation Criteria

Physical Requirements:

- Operational salon with workstations and basins area

Human Resource Requirements:

- Facilitator with three years hairdressing industry experience after successful completion of a gent's trade test.
- Access to qualified assessors with:
 - Two years hairdressing industry experience after successful completion of a trade test (afro, ladies Caucasian)
 - Gent's trade test is compulsory
- Access to qualified moderators with two years hairdressing industry experience after successful completion of a hairdressing trade test.
- Ratio of 1:10 learners per Facilitator

Legal Requirements:

- Facilities meet national and local health, safety and environmental protection by-laws or regulations

1.4 Exemptions

- None recognised