

Skills Programme Curriculum Document

Curriculum Code		Curriculum Title	
900148-000-00-00		Hair and Scalp Treatment Attendant	
	Name	Logo	
Quality Partner	Services SETA		

Table of content

1.	Occupational Information.....	3
2.	Skills Addressed by this Curriculum.....	3
3.	Alternative Titles used by Industry	3
4.	Curriculum Information	3
5.	Curriculum Structure	3
6.	Entry Requirements.....	3
7.	Assessment Quality Partner Information	3
8.	Learning Pathway.....	3
	SECTION 2: OCCUPATIONAL PROFILE.....	4
1.	Occupational Purpose	4
2.	Occupational Tasks.....	4
3.	Occupational Task Details.....	4
	SECTION 3A: KNOWLEDGE MODULE SPECIFICATIONS	5
1.	900147-000-00-KM-01, Professional conduct and ethics, NQF Level 2, Credits 9.....	6
2.	900147-000-00-KM-02, Principles of working with hair and skin, NQF Level 3, Credits 2 ...	12
3.	514101-000-01-KM-03, Shampooing, conditioners and treatment, NQF Level 2, Credits 6	15
	SECTION 3B: APPLICATION MODULE SPECIFICATIONS.....	18
1.	514101-000-01-PM-01, Shampoo, condition and treat scalp and hair, NQF Level 2, Credits	
6	19	

SECTION 1: CURRICULUM SUMMARY

1. Occupational Information

Associated Occupation

514101 Hairdresser

2. Skills Addressed by this Curriculum

SP-230302 Hair and Scalp Treatment Attendant

3. Alternative Titles used by Industry

None

4. Curriculum Information

The total credit value for this Skills Programme: 23

This Skills Programme is at NQF Level 2

5. Curriculum Structure

This qualification is made up of the following compulsory Knowledge and Application Modules:

Knowledge Modules:

- 900147-000-00-KM-01, Professional conduct and ethics, NQF Level 2, Credits 9
- 900147-000-00-KM-02, Principles of working with hair and skin, NQF Level 3, Credits 2
- 514101-000-01-KM-03, Shampooing, conditioners and treatment, NQF Level 2, Credits 6

Total number of credits for Knowledge Modules: 17

Application Modules:

- 514101-000-01-PM-01, Shampoo, condition and treat scalp and hair, NQF Level 2, Credits 6

Total number of credits for Application Modules: 6

6. Entry Requirements

NQF Level 1 qualification

7. Assessment Quality Partner Information

Name of body: Services Sector Education Training Authority (SSETA)

Address of body: 15 Sherborne Road, Parktown, Gauteng, 2193

8. Learning Pathway

Horizontal Learning Pathway:

SP-210401 New Venture, NQF Level 2

Vertical Learning Pathway:

SP-191215 Barber, NQF Level 3

SECTION 2: OCCUPATIONAL PROFILE

1. Occupational Purpose

Perform hair and scalp treatment services in a professional and safe manner.

2. Occupational Tasks

- Shampoo, condition and treat hair and scalp (NQF Level 2)

3. Occupational Task Details

Shampoo, condition and treat hair and scalp (NQF Level 2)

Unique Product or Service:

- Clean hair and scalp

Occupational Responsibilities:

- Clean hair with shampoo, condition hair and treat scalp and hair

SECTION 3: CURRICULUM COMPONENT SPECIFICATIONS

SECTION 3A: KNOWLEDGE MODULE SPECIFICATIONS

List of Knowledge Modules for which Specifications are included

- 900147-000-00-KM-01, Professional conduct and ethics, NQF Level 2, Credits 9
- 900147-000-00-KM-02, Principles of working with hair and skin, NQF Level 3, Credits 2
- 514101-000-01-KM-03, Shampooing, conditioners and treatment, NQF Level 2, Credits 6

1. 900147-000-00-KM-01, Professional conduct and ethics, NQF Level 2, Credits 9

1.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the basics of providing a service in the hairdressing environments including various aspects related to understanding the hairdressing industry, health and safety and business etiquette.

The learning contract time, which is the time that reflects the required duration of enrolment for this module, is at least 11,25 days.

The learning will enable learners to demonstrate an understanding of:

- KM-01-KT01: Introduction to the hairdressing industry (10%)
- KM-01-KT02: Hazards, risks safety, health and environmental protection in the workplace (15%)
- KM-01-KT03: Basic principles of firefighting (15%)
- KM-01-KT04: Basic concepts, theories and principles of first aid and emergencies (15%)
- KM-01-KT05: Business etiquette (15%)
- KM-01-KT06: Customer service and communication (20%)
- KM-01-KT07: Principles of numeracy (10%)

1.2 Guidelines for Topics

1.2.1 KM-01-KT01: Introduction to the hairdressing industry (10%)

Topic elements to be covered include:

- KT0101 Career opportunities for a qualified hairdresser
- KT0102 Legislation related to apprentices and the role of the National Artisan Moderation Body and trade tests
- KT0103 Industry trends, including hairdressing competitions, developments in technology and other trends

Internal Assessment Criteria and Weight

- IAC0101 The industry career opportunities for qualified hairdressers in different business sectors are identified
- IAC0102 The regulatory environment of trade testing is described, and the roles of different parties are explained
- IAC0103 Trends and developments in the industry are defined and the relevance motivated

(Weight 10%)

1.2.2 KM-01-KT02: Hazards, risks safety, health and environmental protection in the workplace (15%)

Topic elements to be covered include:

- KT0201 Safety and health risks in a salon

- KT0202 Types of safety signs
- KT0203 Theories and principles of safe handling and storage of hazardous substances
- KT0204 Concepts of cleaning, sanitation and disinfection
- KT0205 Principles of waste storage and disposal

Internal Assessment Criteria and Weight

- IAC0201 The principles of safe use of electricity (including dangers of water and electrical appliances; damaged power cords or frayed cables; ensuring appliances are properly wired and earthed and the connection of a 3 pin plug) are identified
- IAC0202 Legislative compliance requirements in terms of health and safety are outlined
- IAC0203 Safety signs and what they represent (including warning signs, Hazchem signs, mandatory instruction signs, prohibitory signs, fire signs and general information safety signs are identified
- IAC0203 The use of safety signs related to hairdressing chemicals are identified
- IAC0204 The important aspects of safe handling and storage of hazardous substances including cleaning materials, and chemicals are identified
- IAC0205 Sanitation and sterilization requirements of a hair salon is explained
- IAC0206 Safety and sanitary precautions to be taken at a hair salon is explained
- IAC0207 The use and disposal of disinfectants in a salon is explained
- IAC0208 The requirements for the discarding of waste and emptying containers are identified
- IAC0209 The principles of waste storage and disposal are identified

(Weight 15%)

1.2.3 KM-01-KT03: Basic principles of firefighting (15%)

Topic elements to be covered include:

- KT0301 Causes of fire and explosions
- KT0302 Elements of the Fire Triangle
- KT0303 Types of fires and related firefighting equipment

Internal Assessment Criteria and Weight

- IAC0301 The main causes of fire and explosions in the workplace including electrical faults, cigarette smoking and gas leaks, and gas build-up are identified
- IAC0302 The elements of the Fire Triangle and how they can be used to extinguish a fire including fuel (remove the source of the fuel); oxygen (remove supply of oxygen or smother) and ignition source (remove the source of the spark / switch off the electrical power) are explained
- IAC0303 The different types of fires and related firefighting equipment for each type, including Class A (ordinary combustibles such as wood, paper, textiles, plastic) using fire

hose/water extinguisher and sand bucket; Class B (flammable liquids and gasses such as petrol, diesel, oils, solvents, propane, butane, LPG, acetylene and chemicals) using fire blanket, foam extinguisher, carbon dioxide extinguisher, dry chemical powder (DCP) extinguisher; and Class C (electrical) using carbon dioxide extinguisher and dry chemical powder (DCP) extinguisher, are identified

(Weight 15%)

1.2.4 KM-01-KT06: Basic concepts, theories and principles of first aid and emergencies (15%)

Topic elements to be covered include:

- KT0401 Legal requirements for a first aid box
- KT0402 Concept of basic first aid
- KT0403 Principles of emergency procedures

Internal Assessment Criteria and Weight

- IAC0401 The legal requirements for a first aid box
- IAC0402 Basic first aid requirements for cuts and abrasions, burns and scalds (thermal, electrical, chemical), muscle strains and sprains, bone injuries, electric shock, chemical ingestion, and choking (Heimlich, finger-sweep, and piece of bread for fish bone) are identified
- IAC0403 The implications of HIV/Aids pertaining to first aid procedures are explained
- IAC0404 The importance of emergency procedures and the relevant reporting forms and formats are explained

(Weight 15%)

1.2.5 KM-01-KT05: Business etiquette (15%)

Topic elements to be covered include:

- KT0501 Concept and importance of etiquette
- KT0502 Positive attitude and professionalism
- KT0503 Professional image
- KT0504 Dress code
- KT0505 Email etiquette
- KT0506 Telephone etiquette
- KT0507 Ways of closing an interaction

Internal Assessment Criteria and Weight

- IAC0501 The concept of etiquette is explained
- IAC0502 The importance of etiquette and reasons to honour one's working environment is explained

- IAC0503 The importance of a positive attitude is explained and examples thereof provided
- IAC0504 It is explained how to network for success
- IAC0505 It is explained how to carry yourself professionally
- IAC0506 It is explained how to act professionally
- IAC0507 It is explained how to meet and greet and portraying a positive body language and image
- IAC0508 It is explained how to act when meeting people for the first time
- IAC0509 The importance of personal hygiene is explained
- IAC0510 The importance of dress code, and language is explained,
- IAC0511 The importance of posture, poise and attitude is explained
- IAC0512 Ways in which we can improve our self-esteem is explained
- IAC0513 The concept of dressing for success is explained
- IAC0514 The meaning of colours is identified
- IAC0515 It is explained how to decide what to wear
- IAC0516 The concept of personal grooming for a professional world is explained
- IAC0517 The importance of first impression and why it lasts is explained
- IAC0518 The principles of email etiquette are identified
- IAC0519 The principles of telephone etiquette are identified
- IAC0520 Different ways of closing an interaction with a client, colleagues are identified

(Weight 15%)

1.2.6 KM-01-KT06: Customer service and communication (20%)

Topic elements to be covered include:

- KT0601 Communication, barriers to communication and active listening
- KT0602 Use of verbal communication
- KT0603 Communication protocols
- KT0604 Non-verbal communication
- KT0605 Internal and external customers
- KT0606 Dealing with difficult customers
- KT0607 Principles and psychology of selling

Internal Assessment Criteria and Weight

- IAC0601 Communication and the communication process is explained
- IAC0602 The barrier to communication is identified and explained
- IAC0603 It is explained how communication skills can improve the customer experience
- IAC0604 The concept of active listening is explained ways of becoming a better listener are identified

- IAC0605 Discuss the use of verbal communication in relation to colleagues, stakeholders and external customer are explained
- IAC0606 Communication protocols in a salon are explained
- IAC0607 Communication boundaries are identified
- IAC0608 The importance of cultural awareness in verbal communication is explained
- IAC0609 Topics that may not be discussed in a Salon are identified and explained
- IAC0610 The importance of body language, tone of voice and eye contact in relation to various cultures are explained
- IAC0611 The difference between internal and external customers are explained
- IAC0612 The impact of attitude on customer service is explained
- IAC0613 The importance of "getting to the heart of the problem" when dealing with difficult customers are explained
- IAC0614 Ways of being assertive with difficult customers are identified
- IAC0615 Ways in which to reduce conflict are identified
- IAC0616 Factors that motivate a client to book a service or buy a product are identified
- IAC0617 Buying signals and tips are identified

(Weight 20%)

1.2.7 KM-01-KT07: Principles of numeracy (10%)

Topic elements to be covered include:

- KT0701 Reading a payslip
- KT0702 Basic calculations
- KT0703 Ratios, percentages, and VAT

Internal Assessment Criteria and Weight

- IAC0701 Information appearing on a payslip is explained
- IAC0702 Method of basic addition, subtraction, multiplication, and division using a calculator is explained
- IAC0703 It is explained how to use fractions (halves, thirds, quarters, eighths) using a calculator for hairdressing services.
- IAC0704 It is explained how to work out percentages using a calculator
- IAC0705 It is explained how to round off (decimal points)
- IAC0706 It is explained how to work out cost price vs selling price
- IAC0707 It is explained how to determine the cost of a service.
- IAC0708 The purpose and how to determine ratios are explained
- IAC0709 The purpose and how to determine percentages are explained
- IAC0710 It is explained how to add and subtract VAT

(Weight 10%)

1.3 Provider Accreditation Requirements for the Knowledge Module

Physical Requirements:

- Physical training facilities (or if using a hybrid or e-learning model – software or internet platform) conducive to hosting the number of learners comfortably and safely for the duration of this module
- Facilities that meet the minimum requirements for the comfort of learners (ablutions, hand washing facilities, sheltered from the elements etc.) if relevant
- All learning materials, workbooks, assessment guides to cover the related topics
- Tools and standards for internal assessment
- Record keeping systems to capture learner data and issue a statement of results

Human Resource Requirements:

- Facilitators with a NQF Level 3 Qualification and/or three years' facilitation experience (relevant to the specific Topic he/she is responsible for), and the capacity to facilitate occupational learning
- Access to assessors with three years' relevant assessment experience and have the capacity to assess learners
- Access to moderators with three years' relevant assessment experience and have the capacity to moderate the assessment of learners
- A Facilitator to learner ratio of not more than 1:20

Legal Requirements:

- CIPC registered entity
- SARS Tax compliance pin
- Compliant and current health and safety audit report
- Relevant labour legislation visible in facility or on platform (as required by current legislation)
- POPI policy

1.4 Critical Topics to be Assessed Externally for the Knowledge Module

- None specified

1.5 Exemptions

None recognised

2. 900147-000-00-KM-02, Principles of working with hair and skin, NQF Level 3, Credits 2

2.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the basic concepts related to the structure and function of hair and skin. Knowledge of common hair and scalp disorders are included for recognition purposes only.

The learning contract time, which is the time that reflects the required duration of enrolment for this module, is at least 2.5 days.

The learning will enable learners to demonstrate an understanding of:

- KM-02-KT01: The structure and function of the skin in relation to the scalp (40%)
- KM-02-KT02: Signs of common hair and scalp of disorders (40%)
- KM-02-KT03: Client consultation, including hair and scalp analysis (20%)

2.2 Guidelines for Topics

2.2.1. KM-02-KT01: The structure and function of the skin in relation to the scalp (40%)

Topic elements to be covered include:

- KT0101 The layers of the skin
- KT0102 The function of the skin
- KT0103 The hair follicles

Internal Assessment Criteria and Weight

- IAC0101 Physical characteristics and function of the skin in relation to hair are explained
(Weight 40%)

2.2.2. KM-02-KT02: Signs of common hair and scalp of disorders (40%)

Topic elements to be covered include:

- KT0201 Characteristics of disorders caused by bacteria and appropriate response
- KT0202 Characteristics of disorders caused by viruses and appropriate response
- KT0203 Characteristics of disorders caused by fungi and appropriate response
- KT0204 Characteristics of disorders caused by parasites and appropriate response

Internal Assessment Criteria and Weight

- IAC0201 Characteristics of disorders affecting the hair and scalp are listed
- IAC0202 Features distinguishing bacterial, viral, fungal and parasitical disorders from each other are identified

(Weight 40%)

2.2.3. KM-02-KT03: Client consultation, including hair and scalp analysis (20%)

Topic elements to be covered include:

- KT0301 Techniques of client consultation, including recommendation to client
- KT0302 Visual and physical testing of hair and scalp and relevant skin areas
- KT0303 Completion of client record card, including recording of test outcomes

Internal Assessment Criteria and Weight

- IAC0301 Techniques of hair and scalp testing and analysis are outlined
- IAC0302 Client record keeping is explained
- IAC0303 Techniques of client consultation are discussed, including recommendations to client

(Weight 20%)

2.3 Provider Accreditation Requirements for the Knowledge Module

Physical Requirements:

- Physical training facilities (or if using a hybrid or e-learning model – software or internet platform) conducive to hosting the number of learners comfortably and safely for the duration of this module
- Facilities that meet the minimum requirements for the comfort of learners (ablutions, hand washing facilities, sheltered from the elements etc.) if relevant
- All learning materials, workbooks, assessment guides to cover the related topics
- Tools and standards for internal assessment
- Record keeping systems to capture learner data and issue a statement of results

Human Resource Requirements:

- Facilitators with a NQF Level 5 Qualification and/or three years' hairdressing industry experience after successful completion of a trade test (relevant to the specific Topic he/she is responsible for), who has the capacity to facilitate occupational learning
- Access to assessors with three years' hairdressing industry experience after successful completion of a relevant trade test, who have the capacity to assess learners
- Access to moderators with three years' hairdressing industry experience after successful completion of a relevant trade test, who have the capacity to moderate the assessment of learners
- A Facilitator to learner ratio of not more than 1:20

Legal Requirements:

- CIPC registered entity
- SARS Tax compliance pin
- Compliant and current health and safety audit report
- Relevant labour legislation visible in facility or on platform (as required by current legislation)
- POPI policy

2.4 Critical Topics to be Assessed Externally for the Knowledge Module

- None specified

2.5 Exemptions

- None recognised

3. 514101-000-01-KM-03, Shampooing, conditioners and treatment, NQF Level 2, Credits 6

3.1. Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of Introduce the learner to the chemical and physical properties and actions of shampoos, conditioners and treatments. Scalp massage techniques

The learning contract time, which is the time that reflects the required duration of enrolment for this module, is at least 7,5 days.

The learning will enable learners to demonstrate an understanding of:

- KM-03-KT01: Chemical and physical action of shampoos and conditioners (30%)
- KM-03-KT02: Types of shampoos, conditioners and treatments (30%)
- KM-03-KT03: Scalp massages (15%)
- KM-03-KT04: Hair and scalp treatments (25%)

3.2. Guidelines for Topics

3.2.1. KM-03-KT01: Chemical and physical action of shampoos and conditioners (30%)

Topic elements to be covered include:

- KT0101 Structure of shampoo and conditioner molecules
- KT0102 Understanding pH
- KT0103 Shampooing and conditioning techniques, including manipulation
- KT0104 Effect of hard and soft water

Internal Assessment Criteria and Weight

- IAC0101 The role of pH and the pH scale are discussed in relation to hair, skin and products, using diagrams
- IAC0102 Structure of shampoo and conditioner molecules are identified and described using diagrams
- IAC0103 The procedures of shampooing and conditioning are detailed in relation to a variety of hairdressing services

(Weight 30%)

3.2.2. KM-03-KT02: Types of shampoos, conditioners and treatments (30%)

Topic elements to be covered include:

- KT0201 Types of shampoos
- KT0202 Types of conditioners
- KT0203 Types of treatments

Internal Assessment Criteria and Weight

- IAC0201 Distinguish various shampoos from each other and indicate in which situations each would be used

- IAC0202 Distinguish various conditioners from each other and indicate in which situations each would be used
- IAC0203 Distinguish various treatments from each other and indicate in which situations each would be used

(Weight 30%)

3.2.3. KM-03-KT03: Scalp massages (15%)

Topic elements to be covered include:

- KT0301 Application of a scalp treatment
- KT0302 Scalp manipulation techniques (Petrissage, Effleurage, Tapotement)

Internal Assessment Criteria and Weight

- IAC0301 Selection and application of appropriate scalp treatment is outlined in response to a range of scalp conditions
- IAC0302 The purposes of scalp manipulation techniques are described, including at least, petrissage, effleurage and tapotement
- IAC0303 Selection, components, use, handling and maintenance of tools and equipment are discussed
- IAC0304 Common mistakes and solutions are explained

(Weight 15%)

3.2.4. KM-03-KT04: Hair and scalp treatments (25%)

Topic elements to be covered include:

- KT0401 Product selection
- KT0402 Application techniques

Internal Assessment Criteria and Weight

- IAC0401 Application techniques are discussed, including on-scalp, root and mid-length to end
- IAC0402 Selection and application of appropriate hair and scalp treatment are outlined in response to a range of hair and scalp conditions
- IAC0403 Selection, components, use, handling and maintenance of tools and equipment are discussed
- IAC0404 Common mistakes and solutions are addressed

(Weight 25%)

3.3. Provider Accreditation Requirements for the Knowledge Module

Physical Requirements:

- Physical training facilities (or if using a hybrid or e-learning model – software or internet platform) conducive to hosting the number of learners comfortably and safely for the duration of this module
- Facilities that meet the minimum requirements for the comfort of learners (ablutions, hand washing facilities, sheltered from the elements etc.) if relevant
- All learning materials, workbooks, assessment guides to cover the related topics
- Tools and standards for internal assessment
- Record keeping systems to capture learner data and issue a statement of results

Human Resource Requirements:

- Facilitators with a NQF Level 5 Qualification and/or three years' hairdressing industry experience after successful completion of a trade test (relevant to the specific Topic he/she is responsible for), who has the capacity to facilitate occupational learning
- Access to assessors with three years' hairdressing industry experience after successful completion of a relevant trade test, who have the capacity to assess learners
- Access to moderators with three years' hairdressing industry experience after successful completion of a relevant trade test, who have the capacity to moderate the assessment of learners
- A Facilitator to learner ratio of not more than 1:20

Legal Requirements:

- CIPC registered entity
- SARS Tax compliance pin
- Compliant and current health and safety audit report
- Relevant labour legislation visible in facility or on platform (as required by current legislation)
- POPI policy

3.4. Critical Topics to be Assessed Externally for the Knowledge Module

- None listed

3.5. Exemptions

- None recognised

SECTION 3B: APPLICATION MODULE SPECIFICATIONS

List of Application Module Specifications

- 514101-000-01-PM-01, Shampoo, condition and treat scalp and hair, NQF Level 2, Credits
6

1. 514101-000-01-PM-01, Shampoo, condition and treat scalp and hair, NQF Level 2, Credits 6

1.1. Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to provide shampooing, conditioning and scalp and hair treatment services for all hair types.

The learning contract time, which is the time that reflects the required duration of enrolment for this module, is at least 7,5 days.

The learner will be required to:

- PM-01-PS01: Shampoo and condition hair
- PM-01-PS02: Perform a hair and scalp treatment, including massage

1.2. Guidelines for Practical Skills

1.2.1. PM-01-PS01: Shampoo and condition hair

Scope of Practical Skill

Given workstations, shampoos, conditioners, capes, drapes, towels, cleaning materials, basins with hand showers and hot and cold water supply, combs, sanitation and cleaning materials, and recording sheets, the learner must be able to:

- PA0101 Prepare the workstation with proper sterilisation and tool layout
- PA0102 Receive and consult client
- PA0103 Analyse hair for porosity, elasticity, texture and density
- PA0104 Analyse scalp for dry, normal, oily and dandruff
- PA0105 Record client information on record card or analysis sheet
- PA0106 Prepare the client for shampooing and conditioning (including cape and drape, position the client at the basin, client comfort, water flow and temperature)
- PA0107 Select the appropriate hair shampoo and conditioner
- PA0108 Shampoo, towel dry hair and condition hair
- PA0109 Rinse, towel dry and comb hair
- PA0110 Prepare the client for further services
- PA0111 Perform sanitation, cleaning and housekeeping on the workstation and basin

Applied Knowledge

- AK0101 Product knowledge
- AK0102 Shampooing and conditioning methods and techniques
- AK0103 Client care, health and safety
- AK0104 Signs of hair and scalp conditions
- AK0105 Professional conduct

Internal Assessment Criteria

- IAC0101 Professional conduct is demonstrated when dealing with clients

- IAC0102 Shampooing and conditioning services are rendered in a competent and efficient manner
- IAC0103 Client care and protection is performed to an acceptable standard
- IAC0104 Health, safety and environmental protection standards are upheld throughout the service
- IAC0105 Hair and scalp conditions are accurately recognised and recorded

1.2.2. PM-01-PS02: Perform a hair and scalp treatment, including massage

Scope of Practical Skill

Given workstations, hair treatment products, manufacturer specifications, capes, drapes, towels, cleaning materials, basins with hand showers and hot and cold water supply, combs, sanitation and cleaning materials, and recording sheets, the learner must be able to:

- PA0201 Prepare the workstation with proper sterilisation and tool layout
- PA0202 Receive and consult client
- PA0203 Prepare the client for hair and scalp condition analysis (including drape and cape)
- PA0204 Analyse hair and scalp condition (Visual and physical)
- PA0205 Complete record card/analysis sheet and recommendation
- PA0206 Select scalp and hair treatment products according to hair and scalp analysis and client requirements
- PA0207 Section and sub-section hair
- PA0208 Apply treatment product according to manufacturer's instructions
- PA0209 Perform a Petrissage scalp massage service
- PA0210 Perform an Effleurage scalp massage service
- PA0211 Rinse, towel dry and comb hair
- PA0212 Perform a Tapotement scalp massage service
- PA0213 Prepare the client for further services
- PA0214 Perform sanitation, cleaning and housekeeping on the workstation and basin

Applied Knowledge

- AK0201 Visual signs of hair types (texture, diameter, density)
- AK0202 Physical signs of hair (porosity, elasticity)
- AK0203 Product knowledge (liquid, creams, foam, oils, sprays)
- AK0204 Client care, health and safety
- AK0204 Client care, health and safety
- AK0204 Scalp massage techniques
- Client care, health and safety

Internal Assessment Criteria

- IAC0201 Professional conduct is demonstrated when dealing with clients

- IAC0202 The record card/analysis sheet and recommendation are accurate and meet client needs
- IAC0203 Hair and scalp treatment services are rendered in a competent and efficient manner
- IAC0204 Client care and protection are performed to an acceptable standard
- IAC0205 Health, safety and environmental protection standards are upheld throughout the service

1.3. Provider Accreditation Requirements for the Practical Skill Module

Physical Requirements:

- Physical training facilities simulating a hair salon conducive to hosting the number of learners comfortably and safely for the duration of this module
- Facilities that meet the minimum requirements for the comfort of learners (ablutions, hand washing facilities, sheltered from the elements etc.)
- Record keeping systems to capture learner data and issue a statement of results
- The provider must have practical guidebooks with clear instructions on activities (including templates)
- The provider must have hair treatment products, manufacturer specifications, shampoos, conditioners, capes, drapes, towels, cleaning materials, basins with hand showers and hot and cold water supply, combs, sanitation and cleaning materials, and recording sheets as stated in the given statements
- The provider must have logbooks to capture learner progress against the practical activities

Human Resource Requirements:

- Facilitator with three years' hairdressing industry experience after successful completion of a trade test (relevant to the specific Practical Skill he/she is responsible for) who has the capacity to facilitate occupational learning
- Access to assessors with three years' hairdressing industry experience after successful completion of a relevant trade test, who have the capacity to assess learners
- Access to moderators with three years' hairdressing industry experience after successful completion of a relevant trade test, who have the capacity to moderate the assessment of learners
- Not more than 20 learners per Facilitator

Legal Requirements:

- CIPC registered entity
- SARS Tax compliance pin
- Compliant and current health and safety audit report

- Relevant labour legislation visible in facility or on platform (as required by current legislation)
- POPI policy

1.4. Critical Topics to be Assessed Externally for the Practical Skill Module

- None listed

1.5. Exemptions

- None recognised